



Certified Professional Guardianship Board

Monday, August 9, 2021

Zoom Meeting

8:00 a.m. – 9:00 a.m.

Meeting Minutes

Members Present

Judge Rachelle Anderson¹
Judge Diana Kiesel
Judge Robert Lewis
Ms. Rosslyn Bethmann
Ms. Rita Forster
Ms. Amanda Froh
Ms. Lisa Malpass
Dr. K. Penney Sanders²
Mr. Dan Smerken
Ms. Susan Starrfield

Members Absent

Judge Grant Blinn
Ms. Amanda Witthauer
Dr. Rachel Wrenn

Staff

Ms. Stacey Johnson
Ms. Thai Kien
Ms. Kay King
Ms. Rhonda Scott
Mr. Christopher Fournier
Ms. Eileen Schock
Ms. Kathy Bowman
Ms. Heather Lucas
Ms. Brandy Walker
Ms. Amber Collins
Mr. Chris Stanley

Guests – see list on last page

1. Meeting Called to Order

Judge Anderson called the August 9, 2021 Certified Professional Guardianship Board (Board) meeting to order at 8:06 a.m.

2. Welcome, Roll Call and Approval of Minutes

Judge Anderson welcomed all present. Hearing no suggested changes or corrections, a motion was made, and seconded, to approve the minutes of the Board meeting held on June 14, 2021, as written. The motion passed.

Motion: A motion was made and seconded to approve the June 14, 2021 Certified Professional Guardianship Board meeting minutes as written. The motion passed.

¹ Judge Anderson experienced an internet disruption at 8:08 am and returned by telephone at 8:10 am.

² Dr. Sanders left the meeting at 8:39 a.m.

3. Chair's Report

Judge Anderson's Chair's Report was interrupted due to a technical issue. Staff announced the nomination of a new advocacy representative for the Board has been submitted to the Supreme Court. New AOC Director of Management Services, Chris Stanley, and new AOC Guardian Monitoring Program Coordinator, Amber Collins were introduced to the Board.

5. Grievance Report: June - July, 2021

Chris Fournier reported there have been fifty-eight (58) grievances received to date in 2021. There are currently a total of forty-six (46) grievances open for investigation. During the month of June, eight (8) new grievances were received and eight (8) grievances were closed. In July, seven (7) new grievances were received and six (6) were closed. Of the fourteen (14) grievances that were closed in June and July, one (1) was dismissed for No Jurisdiction, eleven (11) were dismissed for No Actionable Conduct, and one (1) was dismissed as an Insufficient Grievance. One (1) grievance was resolved with an Agreement Regarding Discipline, Letter of Reprimand.

6. Regulations Committee: Standards of Practice 401, 410, 411, 412, 413, 414

Judge Kiesel thanked the Regulations Committee for their hard work and provided a brief report. Judge Kiesel asked for a motion to approve posting the Standards of Practice Regulations 401, 410, 411, 412, 413 and 414 for public comment. A motion was made and seconded. The motion passed.

Motion: A motion was made and seconded to approve posting the Standards of Practice Regulations 401, 410, 411, 412, 413 and 414 for public comment. The motion passed.

7 Regulations – Proposed Amendments and Public Comments: Standards of Practice 400, 402, 403, 404, 405, 406, 407, 408, 409

Judge Kiesel noted public comments were received regarding proposed amendments to Regulations 400, 402, 403, 404, 405, 406, 407, 408 and 409 and asked for a motion. Judge Lewis said if the Committee was moving forward, he moved to accept the proposed amendments as written. The motion was seconded and passed.

Motion: A motion was made and seconded to accept the proposed amendments to Standards of Practice Regulations 400, 402, 403, 404, 405, 406, 407, 408 and 409 as written. The motion passed.

8. Executive Session (Closed to Public)

The Board went to Executive Session at 8:28 a.m., estimating it would reconvene Public Session at 8:50 a.m. Members of the Public were moved to the Waiting Room.

9. Reconvene and Vote on Executive Session Discussion (Open to Public)

The Board reconvened the Public Session at 8:52 a.m.

Judge Kiesel made a motion to withdraw the earlier motion to approve proposed amendments to Regulations 402-409, and remand to the Regulation Committee for additional discussion in light of the comments received. Judge Lewis seconded the motion, withdrawing his earlier motion to approve. The motion passed.

Motion: A motion was made withdraw the earlier motion to approve proposed amendments to Regulations 402, 403, 404, 405, 406, 407, 408 and 409, and remand to the Regulations Committee. The motion passed.

On behalf of the Applications Committee, Judge Lewis presented the following applications for certification. Members of the Application Committee abstained.

Motion: A motion was made and seconded to conditionally approve Whitney Betancourt's application for certification, upon completion of the UW program, with transferrable skills in Social Services. The motion passed.

Motion: A motion was made and seconded to conditionally approve Jessica Bran's application for certification, upon completion of the UW program, with transferrable skills in Legal. The motion passed.

Motion: A motion was made and seconded to conditionally approve Andrew Brazil's application for certification, upon completion of the UW program, with transferrable skills in Social Services. The motion passed.

Motion: A motion was made and seconded to deny Zoe Cornell's application for certification, for lack of transferable experience. Lisa Malpass opposed. The motion passed.

Motion: A motion was made and seconded to deny Erin Gibbon's application for certification, for lack of transferable experience. Lisa Malpass opposed. The motion passed.

Motion: A motion was made and seconded to conditionally approve Kathryn Gillespie's application for certification, upon completion of the UW program and WSP/FBI background checks, with transferrable skills in Social Services and Health Care. The motion passed.

Motion: A motion was made and seconded to remand Kristine Kolbeck's application for certification to the Application Committee, additional information has been requested. The motion passed.

Motion: A motion was made and seconded to conditionally approve Drew Lievense's application for certification, upon completion of the UW program, with transferrable skills in Legal. The motion passed.

Motion: A motion was made and seconded to conditionally approve Kala McMillan's application for certification, upon completion of the UW program and WSP/FBI background checks, with transferrable skills in Social Services. The motion passed.

Motion: A motion was made and seconded to conditionally approve Linda Moody's application for certification, upon completion of the UW program, with transferrable skills in Financial. The motion passed.

Motion: A motion was made and seconded to conditionally approve Libby Olson's application for certification, upon completion of the UW program, with transferrable skills in Legal and Financial. The motion passed.

Motion: A motion was made and seconded to conditionally approve Lynn Smith's application for certification, upon completion of the UW program, with transferrable skills in Financial. The motion passed.

On behalf of the Education Committee, Rosslyn Bethmann made the following motion:

Motion: A motion was made and seconded to administratively decertify Ronda Hill for failure to submit the required affidavit for CEUs and for failure to respond to a 10-day letter sent by Committee. The motion passed.

10. Wrap Up/Adjourn

The next CPG Board meeting will take place via Zoom Conference on Monday, September 13, at 8:00 a.m. With no other business to discuss, the August 9, 2021 meeting was adjourned at 9:00 a.m.

Motion Summary	Status
Motion: <i>A motion was made and seconded to approve the June 14, 2021 Certified Professional Guardianship Board meeting minutes as written. The motion passed..</i>	Passed
Motion: <i>A motion was made and seconded to approve posting the Standards of Practice Regulations 401, 410, 411, 412, 413 and 414 for public comment. The motion passed.</i>	Passed
Motion: <i>A motion was made and seconded to accept the proposed amendments to Standards of Practice Regulations 400, 402, 403, 404, 405, 406, 407, 408 and 409 as written. The motion passed.</i>	Passed
Motion: <i>A motion was made to withdraw the earlier motion to approve proposed amendments to Regulations 402, 403, 404, 405, 406, 407, 408 and 409, and remand to the Regulation Committee for additional discussion in light of the number of public comments received. The motion passed.</i>	Passed
Motion: <i>A motion was made and seconded to conditionally approve Whitney Betancourt's application for certification, upon completion of the UW program, with transferrable skills in Social Services. The motion passed.</i>	Passed
Motion: <i>A motion was made and seconded to conditionally approve Jessica Bran's application for certification, upon completion of the UW program, with transferrable skills in Legal. The motion passed.</i>	Passed
Motion: <i>A motion was made and seconded to conditionally approve Andrew Brazil's application for certification, upon completion of the UW program, with transferrable skills in Social Services. The motion passed.</i>	Passed

Motion:	<i>A motion was made and seconded to deny Zoe Cornell's application for certification, for lack of transferable experience. Lisa Malpass opposed. The motion passed.</i>	Passed
Motion:	<i>A motion was made and seconded to deny Erin Gibbon's application for certification, for lack of transferable experience. Lisa Malpass opposed. The motion passed.</i>	Passed
Motion:	<i>A motion was made and seconded to conditionally approve Kathryn Gillespie's application for certification, upon completion of the UW program and WSP/FBI background checks, with transferrable skills in Social Services and Health Care. The motion passed.</i>	Passed
Motion:	<i>A motion was made and seconded to remand Kristine Kolbeck's application for certification to the Application Committee, additional information has been requested. The motion passed.</i>	Passed
Motion:	<i>A motion was made and seconded to conditionally approve Drew Lievense's application for certification, upon completion of the UW program, with transferrable skills in Legal. The motion passed.</i>	Passed
Motion:	<i>A motion was made and seconded to conditionally approve Kala McMillan's application for certification, upon completion of the UW program and WSP/FBI background checks, with transferrable skills in Social Services. The motion passed.</i>	Passed
Motion:	<i>A motion was made and seconded to conditionally approve Linda Moody's application for certification, upon completion of the UW program, with transferrable skills in Financial. The motion passed.</i>	Passed
Motion:	<i>A motion was made and seconded to conditionally approve Libby Olson's application for certification, upon completion of the UW program, with transferrable skills in Legal and Financial. The motion passed.</i>	Passed
Motion:	<i>A motion was made and seconded to conditionally approve Lynn Smith's application for certification, upon completion of the UW program, with transferrable skills in Financial. The motion passed.</i>	Passed
Motion:	<i>A motion was made and seconded to administratively decertify Ronda Hill for failure to submit the required affidavit for CEUs and for failure to respond to a 10-day letter sent by Committee. The motion passed.</i>	Passed

Guests Present

Mindi Blanchard
Zoe Cornell
Puget Sound Guardians/Karen Newland
Neil and Neil/Chris Neil
Deborah Jameson
Tamara Beltz
Glenda Voller
Susan Dougherty-Guild
Brenda Morales
Lilly Mello³

³ Ms. Mello joined the Zoom conference during Executive Session at 8:40 a.m. and was not admitted.